



Dream Believe Achieve

# School Organisation

## Staffing Structure

### Senior Leadership Team

Mr B Prebble: Headteacher  
Mrs G Sloan: Deputy Headteacher  
Learning & Teaching Lead  
Mrs Hume: EYFS Leader  
Mrs G O'Connor: KS1 Leader  
Mrs B Tonkinson: KS2 Leader  
Miss L Smith: Lower KS2 Team Leader  
Miss C Southerton: Upper KS2 Team Leader  
Mrs H Hooper: School Business Manager

### Admin Team

Mrs H Hooper: School Business Manager  
Mrs P Pasciuta: Finance Officer  
Miss C Gage: Administration Manager  
Ms C Sloan: Administrator  
Mrs K Aley: Projects Manager  
Mr A Studley: ICT Technician  
Mr B Illsley: Site Manager

### Inclusion Team

Mrs L Tomlin: Inclusion Manager  
Mrs L Terry: KS1 SENCO  
Mrs N Ward: TA SEND support

### PPA/Leadership cover:

Mrs G Skilton  
Mrs R Moss  
Mrs F Morrissey  
Mrs R Bye  
Miss L McNulty (First for Sports – sports coach)  
Mr L Cooper (First for Sports – sports coach)

### EYFS Team (Foundation/Reception)

Mrs C Hume - Team Leader  
Mrs L Tabar  
Mrs A Morris  
Support Staff  
Miss H Varndell Mrs J Soper  
Mrs S Mitchell Miss C Bradley

### KS1 Team (Years 1 & 2)

Mrs O'Connor – Team Leader  
Miss J Dickinson  
Mrs A Webb  
Miss O Churchhouse  
Support Staff  
Mrs J Twine Miss E Macedo  
Miss V Thompson Miss H Goff  
Miss C Bradley

### Lower KS2 Team (Years 3 & 4)

Miss L Smith – Team Leader  
Miss G Beale  
Mrs L Guthrie  
Miss H Hillier  
Support Staff  
Mrs C Willett Mrs J Bell  
Mrs J Twine Mrs A Hunter

### Upper KS2 Team (Years 5 & 6)

Mrs B Tonkinson – KS2 Leader  
Miss C Southerton – team leader  
Miss S Bartlett

Mr P Rumble  
Support Staff

Mrs L Fulbrook  
Mrs D Macedo

Mrs L Kirk  
Mrs K Hamilton

Foundation 1.00pm – 3.15pm  
Infants 1.00pm – 3.15pm  
Includes a 10 minute afternoon break  
Juniors 1.00pm – 3.15pm

### Our Teams & Class Structures

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## Dream Believe Achieve

### Term Dates 2017-2018

#### Autumn Term:

INSET days 4 & 5 September  
Pupils start 6 September  
INSET day 20 October  
Half Term 23 October – 27 October  
End of Term 19 December

#### Spring Term:

INSET Day 3 January  
Pupils start 4 January  
Half Term 12 – 16 February  
End of Term 29 March

#### Summer Term:

Pupils start 16 April  
Bank Holiday 7 & 28 May  
Half Term 28 May – 1 June  
INSET Day 4 June  
End of Term 24 July

#### **The School Day** Morning session:

Foundation	8.40am – 11.55am
Infants	8.50am – 12.00pm
Juniors	8.50am – 12.00pm

#### Morning break:

Foundation/Infants	10.40am – 10.55am
Juniors	10.30am – 10.45am

#### Afternoon session:

- Foundation Team
  - Two classes
  - Years 1 & 2 (KS1 Team)
  - Four classes
- Years 3 & 4 (Lower KS2 Team)
  - Four classes
  - Years 5 & 6 (Upper KS2 Team)
  - Four classes

Rivermead Primary School operates through a team approach. Children are in mixed-ability year groups and stay with their teacher for one year before moving up to the next year. The school is vertically grouped, except for the Foundation classes, however they are taught in their year group for Maths and English.

Each year the children are re-grouped. The new classes are based on the learning needs and development of the child. However, we also appreciate the importance of the emotional and social development of each child. All these factors are considered when they are placed into a new class.



## Dream Believe Achieve

Teachers work together to plan and organise the learning. However, it is the class teachers who are responsible for the progress and welfare of each child in their class. The learning for the children may be taught in a variety of settings: within a whole class; as a group; a set; or as individuals depending on the task and what they need to learn. Our teachers ensure that the children learn through activities and tasks that are relevant, challenging, purposeful and yet achievable, whilst being suited to every child's needs and abilities.

### School Uniform

We are pleased that our children look very smart in their uniform and we hope you will help us to maintain this high standard.

#### Boys:

Brown jumper  
Black or dark grey trousers or shorts  
White shirt or polo shirt  
Grey or black socks  
Black shoes

#### Girls:

Brown jumper or cardigan  
Black or dark grey skirt, tunic, shorts or trousers  
White blouse or polo shirt  
Black or cream/white tights  
Black or white socks  
Black shoes

#### Clothes:

Black shorts  
Yellow T Shirt  
Plimsolls for indoor/trainers for outdoor Children will be advised if they need football boots, shin pads and long socks for PE or sporting games. During winter

tracksuit.

*The PE kit should be in school all week and only taken home at the weekend for washing.*

### Ordering Uniform

The school operates a uniform shop selling jumpers, cardigans, PE t-shirts, book bags and drawstring bags.

### Jewellery

Children with pierced ears should wear simple studs. Stud earrings, watches, and religious artefacts are the only jewellery permitted. During PE activities and games all jewellery will need to be removed or covered with tape for safety reasons.

### Mobile Phones

Mobile phones and other electrical items e.g. iPods and game consoles are not allowed in school. If a mobile phone is needed it must be handed into the school office at the beginning and collected at the end of the school day.

### Out Of School Hours Clubs

At Rivermead we have two Out of School Clubs to provide good quality childcare for the children in a relaxed setting. Our aim is for all of the children attending to be fully involved in the clubs and enjoy the activities provided.

**After-School Club** is open from 3.15pm to 6pm each day during term time. **Breakfast Club** is open from 8.00am to 8.50am each morning during term time. The children at both clubs are provided with a healthy meal, are supervised with learning activities and

fun games organised by experienced staff & play workers.

Parents may choose to use either Club on a daily basis, or on specified day(s) every week. A daily charge is made for the Clubs. For more

information about our Out of School Clubs please contact the School Office:

0118 954 0770

[admin@rivermead.wokingham.sch.uk](mailto:admin@rivermead.wokingham.sch.uk)